

Position Details

Overview

Position Title: Sales Clerk (Early)-Sum27

Position Code: PC1647928

Host Company Name: Put-in-Bay Surf Shop (Put in Bay, OH)

Host Company Description:

Located in the heart of downtown, Put-in-Bay Surf Shop offers some of the best name clothing and surfing items such as Roxy, Quiksilver, Billabong, Reef, and O'Neill Including, but not limited to, hats, koozies, t-shirts, pint glasses, stickers, and even shot glasses!. We also carry Put-in-Bay best quality Put-in-Bay apparel so you can represent the island from all over the world! We offer both short and long sleeve t-shirts, hats, and a wide selection of bags. Just to name a few.

Put-in-Bay is an island tradition not to be missed. The island is most famous for live entertainment, shopping, buckets of beer, chicken patio dinners, and traveling the island by golf cart!

Interested in a Summer Job that takes you to a beautiful island resort community? Come experience "Island Life" at the most popular Island in the Great Lakes Region! Live and work on the island during the summer season - its a once in a lifetime experience

City: Put-in-Bay

State: OH

Gender Preference: Female

English Level: Advanced

Minimum Age: 18

Earliest Start Date: 5/15/2027

Earliest End Date: 9/6/2027

Latest Start Date: 5/21/2027

Latest End Date: 9/19/2027

Position Details

Average Hours/Week: 32

Typical Schedule:

Shifts may vary and could change daily or weekly. You will be working day, afternoon, and evening shifts

Working weekends and holidays is required.

It may not be possible to have a set schedule each week and friends traveling together may not be able to be given the same day off.

Additional Hours Details:

Participants will "average" 32 hours per week over the course of your program. Some weeks may be more, and some may be less depending on business needs.

You will "Average" 32 hours a week over the course of your entire program.

Position Description:

You will be the smiling face of Put-in-Bay Surf Shop that our customers first see when you greet them when walking into the store.

We are looking for energetic, outgoing, bubbly, and friendly people who enjoy working with the public. Must have a "Can Do & Willingness" attitude. We all work hard together and get to play as hard as a family here at Put-in-Bay Surf Shop!!

Put-in-Bay Surf Shop has high standards of guest service and cleanliness. You will be expected to make sure you perform your job responsibilities as taught in training and according to company standards.

Duties include but are not limited to:

- *Waiting on customers, suggesting and advising on brands like Roxy, Quiksilver, Billabong, Reef, and O'Neill, in a fast-paced environment*
- *Clean store before shift ends*
- *Must be fluent in English and have customer service skills*
- *Handling sales in an accurate manner which will include entering sales in a cash register, taking money, counting out correct change (coins/bills), giving change (coins/bills), to guests, and completing credit card transactions*
- *Wrapping items and/or placing items in a bag for guests*
- *Greeting all guests as they enter the store in a timely manner*
- *Assisting or advising guests on their purchases*
- *Suggesting other merchandise items to go with the guest's original selection (up-sell)*
- *Advising customers on amenities outside of our retail location*
- *Stocking and inventory of merchandise items*
- *Maintaining and cleaning all retail areas including stockroom, display areas, floors, and cash register/check-out area*
- *Demonstrate a high level of customer service. Respond to and take appropriate action to resolve concerns and complaints of guests*
- *Keep manager/supervisor informed of situations relating to facility operation, patron complaints or concerns, accidents, emergency situations, damages, and potential safety hazards*
- *Retail Sales/Shop Assistants serve as a representative of our company and must display courtesy, respect, tact, and discretion in all interactions with other employees, management, owners, guests, and members of the local community*
- *Attend departmental and team meetings as well as participate in all additional training courses*
- *Perform all duties in a safe manner*

You must arrive by the date agreed upon at the interview, and listed on your work offer, and are expected to work until the last day listed on your work offer.

You will be expected to arrive to work on time, every day, and dressed in proper uniform.

You will be expected to make sure you perform your job responsibilities as taught in training and according to company standards.

Since you will interact with the guest's, advanced English is required.

Friends traveling together cannot be guaranteed the same day off or the same scheduled shift. Please be prepared for this.

SECOND JOBS:

Second jobs are permitted. Participants must be available for every shift you are scheduled to work at Put-in-Bay Surf Shop and their second job must not interfere with their work performance.

Intrax participants are not permitted to start working at a second job without first obtaining permission from Intrax.

Required Duties:

- *Demonstrate a high level of customer service. Respond to and take appropriate action to resolve concerns and complaints of guests*
- *Greeting all guests as they enter the store in a timely manner*
- *Retail Sales/Shop Assistants serve as a representative of our company and must display courtesy, respect, tact, and discretion in all interactions with other employees, management, owners, guests, and members of the local community*

Skills Required: *Advanced English required, ability to stand for a long period of time, outstanding work ethic required.*

Supplies Required:**Supplies Cost:**

Company Policies: *Company reserves the right to conduct random drug testing.*

Interview Required?: Yes

Additional Information:**Training Dates:****Different Training Period Wage:****Physical Demands:**

Must be able to stand for long periods of time; Must be able to work with cleaning and sanitation products; Performing duties which require bending, reaching, and/or lifting; Lifting & transporting up to 25/30/50/100 pounds

Drug Testing Requirements:**Meals Included:****Transportation:****Host Placement - Related Costs:****Benefits Provided by Host:**

Pay Rate: USD 13.00

Pay Frequency: Bi-Weekly

Pay Notes:

Overtime Available? No

Overtime Rate: 21.00

Days Before Start of Work: 3

Tipped Position? No

Accepts Couples? No

Accepts Groups? No

Second Job Allowed? Yes

Company Provided Housing? Yes

Arrival Information

Recommended Airport:

Cleveland Hopkins International Airport (CLE)

5300 Riverside Dr, Cleveland, OH 44135

Your employer may be able to assist in arranging transportation from the airport to the Ferry dock in Port Clinton, OH.

Nearest Bus Station: GO BUS <https://ridegobus.com/routes/>

Located in Sandusky, OH and Port Clinton, OH

Greyhound Bus Station

Located in Sandusky, Ohio

www.greyhound.com

Nearest Train Station: Sandusky, Ohio

www.amtrak.com

Transportation to Company:

You will be responsible for providing your own transportation to and from work. Housing will be located within walking or biking distance of your work location.

Reporting Instructions: *All participants must contact the employer with your travel arrangements before your arrival to the USA.*

You MUST check in on your MY INTRAX account the day you arrive in the United States.

Travel Instructions:

Fly into Cleveland Hopkins International Airport and then take the GO BUS to Port Clinton, Ohio or to Sandusky, Ohio.
<https://ridegobus.com/routes/>

Upon arriving to Port Clinton or Sandusky take an Uber to the Jet Express boat Dock (www.jet-express.com). The Jet Express does not run from Sandusky every day until some time in June. Please be sure to check the Jet Express schedule to determine if you will travel to Sandusky or Port Clinton to get the Ferry to the Island.

Purchase a one-way ticket to Put-In-Bay from the Jet Express ticket window.

Nearest Social Security Office: Closest Social Security Office:

252 WAYNE STREET
SANDUSKY, OH 44870

Social Security Instructions:

The Employer can assist you with how to arrange travel to the Social Security office in Sandusky, Ohio

You must wait at least 7 days after checking in on your MY INTRAX account before applying for Social Security.

Area Information

Area Information:

Put-In-Bay, Ohio, on South Bass Island has been an ideal stopping point for boaters ever since Native Americans "put in at the bay" during their many journeys across Lake Erie.

<https://www.visitputinbay.org/>

<https://putinbay.com/>

Since 1864 the island has been a tourist destination and hundreds of thousands of visitors have enjoyed the small town quality and quaintness of this island resort community every year.

More than three-quarters of a million visitors visit the downtown area each season and enjoy the Victorian era buildings that dominate Delaware Avenue. Put-in-Bay offers a wide variety of activities for the entire family: A narrated island tour, charter fishing, nine holes of golf, a visit to our 6,000 square foot historical museum, biplane rides, a tour of an historic island press house, a visit to our Butterfly House, helicopter tours of the islands, boating, sailing, swimming, a Nature Trail, 18 holes of miniature golf, gem mining, an antique car museum, para-sailing, cave tours, two wineries, beautiful vineyards, excellent dining, RC car racing, a stop at the Perry Memorial's Visitors Center, a visit to the Nature Museum, kayaking, jet skiing, fishing, and a visit to our aquatic resource center are all activities you will want to take part in when staying on the Island.

There's also an exciting mix of unique shops, restaurants and nightlife that can't be beat!

During the afternoon and evening you'll find a wide selection of musical entertainment throughout the "Village Square" and there's always something to do!

We invite you to spend the summer in Put-In-Bay and learn to "Celebrate Island Style".

Climate:

Summer temperatures on the Island range from 65-85 degrees during the day and 55-75 degrees at night.

Closest Major Cities:

Toledo, Ohio is 38 miles away

Detroit, Michigan is 48 miles away

Cleveland, Ohio is 51 miles away.

Distances to major cities do not include the 45 minute ferry ride from the Island to the Mainland.

Cultural Opportunities:

There are so many cultural opportunities available to you that you won't have time to get bored. Here's just a few of the exciting things to do:

*Island Tours of Put-In-Bay and Kelley's Island.

*Perry's International Peace Memorial

*Kayaking

*Hiking

*Rock and Roll Hall of Fame in Cleveland, Ohio

*Museums

*Cedar Point Amusement Park in Sandusky, Ohio

*Boating, swimming, Jet Skiing and other water sports.

*Beaches and Parks

*Community Events

Website: <https://putinbaysurfshop.com/>

Additional Website Info:

Accommodation Option: Put-in-Bay Surf Shop Employee Housing

Address:

405 Catawba Ave
Put-in-Bay OH
43456 - United States

Type:

Company Arranged: Yes

Company Recommended: Yes

Description:

Participants working at Put-in-Bay Surf Shop are expected to live in the housing provided. Participants who choose not to move into employee housing, or who move out of housing early, may be required to resign from their position at Put-in-Bay Surf Shop.

Participants who quit their jobs, are terminated, move out of housing early, or cause damage to the housing will not be eligible for a refund of the housing deposit.

You will be expected to keep your housing clean, get along with your roommates, treat your housing with respect and abide by the set rules!

Housing Rent is \$75 weekly and you will be staying in a dorm with shared bathroom, kitchen and laundry. The dorm will supply Bed, linens, dresser and AC provided in room. Microwave and refrigerator provided in shared kitchen area. This is not a full kitchen. Wifi and utilities are provided.

Estimated Weekly Cost: USD 75.00

Additional Weekly Cost:**Additional Cost Description:**

There is no security deposit required but you will be expected to keep your housing clean, get along with your roommates, treat your housing with respect and abide by the set rules!

Commute Options: Walking

Commute Cost:

Company Provides Transportation: No

Estimated Distance to Company: You will be upstairs of the Host Company location

Gender Restrictions: None

Features:**Features Description:****Additional Information:**