

Position Details

Overview

Position Title: *Rental Clerk (Early)-Sum27*

Position Code: *PC1648336*

Host Company Name: *Island Bike Rental / Kiln Dock(Put in Bay, OH)*

Host Company Description:

Island Bike & Cart Rental has two great locations on the island. Where we are proud to offer the nicest selection of bicycles and offer the largest selection of 4, 6, and 8 passenger golf carts on the island.

We are part of the Perry's Cave Family Fun Center family where visitors on the island can tour Perry's cave, relax in the butterfly house, visit the antique car museum, try the rock climbing wall, pan for gemstones and fossils, play a round of mini-golf or get lost in Fort aMaze'n.

Interested in a Summer Job that takes you to a beautiful island resort community? Come experience "Island Life" at the most popular Island in the Great Lakes Region!

The staff at the Island Bike & Cart Rental is a fun group where we all work and play hard together!

City: *Put In Bay*

State: *OH*

Gender Preference: *No Preference*

English Level: *Advanced*

Minimum Age: *18*

Earliest Start Date: *5/6/2027*

Earliest End Date: *9/6/2027*

Latest Start Date: *5/20/2027*

Latest End Date: *9/19/2027*

Position Details

Average Hours/Week: *32*

Typical Schedule:

You will work a variety of morning, afternoon, and evening shifts and your schedule could vary day to day or week to week.

Working weekends and holidays is required.

It may not be possible to have a set schedule each week and friends traveling together may not be able to be given the same day off.

Additional Hours Details:

Participants will "average" 32 hours per week over the course of your program. Some weeks may be more, and some may be less depending on business needs.

Overtime may be available, up to 20 hours per week, but is not guaranteed

Position Description:

Although you are being hired into the Kiln Dock location, you may also be asked to work at the Downtown location. Participants may rotate between the two locations as needed.

The Rental Attendant will assist guests renting bikes and golf carts and ensure they are returned in good working condition, moving golf carts around, and verifying the cleanliness for the next guest rental.

You will be maintaining cleanliness, while adhering to safety protocols, and delivering exceptional customer service while maintaining a fun, friendly and inviting guest experience to the island.

- Provide welcoming first contact with each guest and ensure an enjoyable experience
- Provide information regarding the island and other golf cart rules and conditions for the day
- Cleaning, charging and maintaining availability of carts
- Maintain communication with management, other employees and customers
- Keep all working areas attractive, neat and clean and free of trash
- Assist other positions as needed to ensure complete guest satisfaction
- Excellent customer service and communication skills
- Ability to deal with difficult people or situations in a positive and diplomatic manner.
- Must be safety conscious and knowledgeable about golf carts
- Ability to stand for extended periods of time in a fast-paced environment
- Ability to work flexible schedules, including weekends and holidays as needed
- Attention to detail and ability to multi-task
- Willingness to learn and follow instructions from management

You must arrive by the date agreed upon at the interview, and listed on your work offer, and are expected to work until the last day listed on your work offer.

You will be expected to arrive to work on time, every day, and dressed in black or khaki shorts or pants, tennis shoes, and company provided shirts & Hoodies.

You will be expected to make sure you perform your job responsibilities as taught in training and according to company standards.

Since you will interact with the guest's, advanced English is required.

Friends traveling together cannot be guaranteed the same day off or the same scheduled shift. Please be prepared for this.

SECOND JOBS:

Second jobs are permitted. Participants must be available for every shift they are scheduled to work at Island Bike Rental /Kiln Dock and their second job must not interfere with their work performance.

Intrax participants are not permitted to start working at a second job without first obtaining permission from Intrax.

- Required Duties:**
- Excellent customer service and communication skills
 - Ability to deal with difficult people or situations in a positive and diplomatic manner.
 - Must be safety conscious and knowledgeable about golf carts
 - Ability to stand for extended periods of time in a fast-paced environment

- *Ability to work flexible schedules, including weekends and holidays as needed*
- *Attention to detail and ability to multi-task*
- *Willingness to learn and follow instructions from management*

Skills Required:

Advanced English required, ability to stand for a long period of time, outstanding work ethic required. Ability for friendly confrontation with customers

Supplies Required:

You will be expected to provide your own black or khaki shorts or pants and tennis shoes. The company will provide uniform shirts & Hoodies.

This is an outdoor position, and you are expected to work in all weather conditions, please bring rain gear.

Supplies Cost:**Company Policies:**

Interview Required?: No

Additional Information:**Training Dates:****Different Training Period Wage:****Physical Demands:**

Must be able to stand for long periods of time; Must be able to work outdoors; Must be able to work with cleaning and sanitation products; Performing duties which require bending, reaching, and/or lifting; Lifting & transporting up to 25/30/50/100 pounds

Drug Testing Requirements:**Meals Included:****Transportation:****Host Placement - Related Costs:****Benefits Provided by Host:**

Pay Rate: USD 13.00

Pay Frequency:**Pay Notes:**

Overtime Available? Yes

Overtime Rate: 13.00

Days Before Start of Work: 0

Tipped Position?

Accepts Couples? No

Accepts Groups? No

Second Job Allowed? Yes

Company Provided Housing? Yes

Arrival Information

Recommended Airport: *Cleveland Hopkins International Airport (CLE)*

5300 Riverside Dr, Cleveland, OH 44135

Nearest Bus Station: *GO BUS <https://ridegobus.com/routes/>*

Located in Sandusky, OH and Port Clinton, OH

Greyhound Bus Station

Located in Sandusky, Ohio

www.greyhound.com

Nearest Train Station: *Sandusky, Ohio*

www.amtrak.com

Transportation to Company:

You will be responsible for providing your own transportation to and from work. Housing will be located within walking or biking distance of your work location.

Reporting Instructions: *All participants must contact the employer with your travel arrangements before your arrival to the USA.*

You MUST check in on your MY INTRAX account the day you arrive in the United States.

Travel Instructions:

*Fly into Cleveland Hopkins International Airport and then take the GO BUS to Port Clinton, Ohio or to Sandusky, Ohio.
<https://ridegobus.com/routes/>*

Upon arriving to Port Clinton or Sandusky take an Uber to the Jet Express boat Dock (www.jet-express.com). The Jet Express does not run from Sandusky every day until some time in June. Please be sure to check the Jet Express schedule to determine if you will travel to Sandusky or Port Clinton to get the Ferry to the Island.

Purchase a one-way ticket to Put-In-Bay from the Jet Express ticket window.

Nearest Social Security Office:

Please check in on your MyIntrax account the day you arrive in the United States.

You must wait at least 2 days after checking in on your MY INTRAX account before applying for Social Security.

Please take a screenshot of your control number while on the Social Security App.

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Area Information

Area Information:

Put-In-Bay, Ohio, on South Bass Island has been an ideal stopping point for boaters ever since Native Americans "put in at the bay" during their many journeys across Lake Erie.

<https://www.visitputinbay.org/>
<https://putinbay.com/>

Since 1864 the island has been a tourist destination and hundreds of thousands of visitors have enjoyed the small town quality and quaintness of this island resort community every year.

More than three-quarters of a million visitors visit the downtown area each season and enjoy the Victorian era buildings that dominate Delaware Avenue. Put-in-Bay offers a wide variety of activities for the entire family: A narrated island tour, charter fishing, nine holes of golf, a visit to our 6,000 square foot historical museum, biplane rides, a tour of an historic island press house, a visit to our Butterfly House, helicopter tours of the islands, boating, sailing, swimming, a Nature Trail, 18 holes of miniature golf, gem mining, an antique car museum, para-sailing, cave tours, two wineries, beautiful vineyards, excellent dining, RC car racing, a stop at the Perry Memorial's Visitors Center, a visit to the Nature Museum, kayaking, jet skiing, fishing, and a visit to our aquatic resource center are all activities you will want to take part in when staying on the Island.

There's also an exciting mix of unique shops, restaurants and nightlife that can't be beat!

During the afternoon and evening you'll find a wide selection of musical entertainment throughout the "Village Square" and there's always something to do!

We invite you to spend the summer in Put-In-Bay and learn to "Celebrate Island Style".

Climate:

Summer temperatures on the Island range from 65-85 degrees during the day and 55-75 degrees at night.

Closest Major Cities:

*Toledo, Ohio is 38 miles away
 Detroit, Michigan is 48 miles away
 Cleveland, Ohio is 51 miles away.*

Distances to major cities do not include the 45 minute ferry ride from the Island to the Mainland.

Cultural Opportunities:

There are so many cultural opportunities available to you that you won't have time to get bored. Here's just a few of the exciting things to do:

- *Island Tours of Put-In-Bay and Kelley's Island.*
- *Perry's International Peace Memorial*
- *Kayaking*
- *Hiking*
- *Rock and Roll Hall of Fame in Cleveland, Ohio*
- *Museums*
- *Cedar Point Amusement Park in Sandusky, Ohio*
- *Boating, swimming, Jet Skiing and other water sports.*
- *Beaches and Parks*
- *Community Events*

Website: <https://www.perryscave.com/>

Additional Website Info:

Accommodation Option: Island Bike Rental Employee housing

Company Arranged: Yes

Company Recommended: Yes

Description:

Participants working at Island Bike Rental are expected to live in the housing provided. Participants who choose not to move into employee housing, or who move out of housing early, may be required to resign from their position at Island Bike Rental.

Participants who quit their jobs, are terminated, move out of housing early, or cause damage to the housing will not be eligible for a refund of the housing deposit.

You will be expected to keep your place clean, get along with your roommates, treat your housing with respect and abide by the set rules!

Housing is dorm style, 2-4 people share a bedroom, total amount of people in a house will vary depending on which house you live in. Bikes are provided.

Rent is \$75 a week.

Estimated Weekly Cost: USD 75.00

Additional Weekly Cost:

Additional Cost Description:

Commute Options: Walking; Bicycle

Commute Cost:

Company Provides Transportation: No

Estimated Distance to Company: Housing is within walking/biking distance of the work location.

Gender Restrictions: None