# Position Details

## Overview

**Position Title:** *Housekeeping-Sum27*

**Position Code:** *PC1648517*

**Host Company Name:** *Holiday Inn Hotel & Suites (Ocean City, MD)*

**Host Company Description:**
*Holiday Inn & Suites offers a true beachfront experience and is centrally located in Ocean City, MD. Directly on the Atlantic Ocean, and wide beach, the hotel features fully-equipped oversized efficiency units with kitchenettes and private balconies.*

*This full-service property offers numerous amenities, including a large oceanside pool The Deep End poolside bar & grill and the Corral Reef Cafe & Bar.*

*With a great location in Ocean City, near beaches, nightlife and more, Holiday Inn Hotel & Suites is a great place to spend your summer Work and Travel program.*

*Sun, sand, and the beautiful beaches of the Atlantic Ocean await you!*

**City:** *Ocean City*

**State:** *MD*

**Gender Preference:** *No Preference*

**English Level:** *Advanced*

**Minimum Age:** *18*

**Earliest Start Date:** *5/15/2027*

**Earliest End Date:** *9/15/2027*

**Latest Start Date:** *5/26/2027*

**Latest End Date:** *9/26/2027*

## Position Details

**Average Hours/Week:** *32*

**Typical Schedule:**
*You will work mostly day shifts. Two shifts could be possible: 8:30am - 4:00pm or 9:00am - 4:00pm. Your shifts may extend beyond 4:00pm when additional work is needed. Some evening shifts may be possible.*

*It may not be possible to have a set schedule each week and friends traveling together may not be able to be given the same day off.*

*Working weekends and holidays is required.*

**Additional Hours Details:**
*You will average 32 hours per week over the course of your program. Some weeks may be less, some weeks may be more depending on business needs.*

*You will average 32 hours, weekly, over the course of your program.*

**Position Description:**
*Participants must appreciate hard work; enjoy working with and for others; take pride in a job well done; and be committed to providing first-class service to guests.*

*The work is highly customer oriented. Employees must be willing to do various cleaning jobs and must be willing to work on their feet all day. This is a great job for someone who likes to move around a lot and not stay in one place for their entire shift.*

*Housekeeping staff are responsible for the cleaning and maintenance of the public areas of the resort and the cleaning of Hotel guest rooms. May also be asked to assist in the Laundry Department at times.*

*You must arrive by the date agreed upon at the interview, and listed on your work offer, and are expected to work until the last day listed on your work offer.*

*You will be expected to arrive to work on time, every day, and dressed in proper uniform.*

*Holiday Inn Hotel & Suites has high standards of cleanliness and guest service. You will be expected to make sure you perform your job responsibilities as taught in training and according to company standards.*

*Since you will have interaction with the guests, advanced English is required.*

*SECOND JOBS:*

*It is possible for participants to obtain a second job, but the second job must not interfere with the schedule for your job at Holiday Inn Hotel & Suites*

*Intrax participants are not permitted to begin working at a second job without obtaining approval of the job from Intrax.*

**Required Duties:** ** Making beds*
**Cleaning bathrooms*
**Cleaning kitchens*
**Dusting,*
**Vacuuming, sweeping floors.*
**Folding linens*
**Removing dirty linens and towels from rooms*
** Removing garbage from the rooms.*
**Cleaning the hotel lobby's, hallways, and lobby restrooms.*
**Assisting with the laundry.*
**You may also have to move couches and other furnishings to clean around them.*

**Skills Required:**
*Superior customer service skills are a must. Excellent organizational and multi-tasking skills will be needed. You must be able to work on your feet for long periods of time. This position requires being able to work in a very fast paced environment.*

**Supplies Required:** *You will need to supply your own Khaki, Grey, or Black trouser or shorts and sturdy athletic shoes*

**Supplies Cost:**

**Company Policies:**

**Interview Required?:** *Yes*

**Additional Information:**

**Training Dates:**

**Different Training Period Wage:**

**Physical Demands:**
*Must be able to stand for long periods of time; Must be able to work with cleaning and sanitation products; Performing duties which*

*require bending, reaching, and/or lifting; Lifting & transporting up to 25/30/50/100 pounds*

**Drug Testing Requirements:**

**Meals Included:**

**Transportation:**

**Host Placement - Related Costs:**

**Benefits Provided by Host:**

**Pay Rate:** *USD 15.00*

**Pay Frequency:** *Bi-Weekly*

**Pay Notes:**

**Overtime Available?** *Yes*

**Overtime Rate:** *22.50*

**Days Before Start of Work:** *0*

**Tipped Position?** *No*

**Accepts Couples?** *Yes*

**Accepts Groups?** *Yes*

**Second Job Allowed?** *Yes*

**Company Provided Housing?** *Yes*

## Arrival Information

**Recommended Airport:** *Baltimore Washington Airport ( BWI)*
*Washington Dulles Airport ( IAD)*
*Philadelphia International Airport ( PHL)*

**Nearest Bus Station:**
*Greyhound Bus Station, West Ocean City, Maryland*

*You can also contact the Ocean City Student Center to assist you in arranging transportation from the Airport. These arrangements must be made before you travel to the United States.*

*http://www.ocstudentcenter.com/ or 1-877-755-2959*

**Nearest Train Station:** *There is no train station in Ocean City*

**Transportation to Company:**
*You will be responsible for your own transportation to and from your location. Many participants choose to rent/buy bikes while in Ocean City and public transportation is also available.*

*Please be sure to arrange housing that is located within walking/biking distance of your work location or near the bus line.*

**Reporting Instructions:**
*Please keep in contact with your Employer to let them know when you are arriving.*

*Please check in with employer as soon as you arrive in Ocean City. MD.*

*You must also update your travel information, in your MY INTRAX account at least 5 days prior to your arrival in the United States.*

**Travel Instructions:**
*Fly into one of the three suggested airports and then travel to Ocean City, Maryland.*

*You can travel by Greyhound bus, or can arrange other transportation options through the Ocean City Student Center, prior to your arrival in the United States.*

*Contact the Ocean City International Student Center for assistance in arranging transportation from the Airport to Ocean City.*

*You must make these arrangements before traveling to the United States.*

**Nearest Social Security Office:** *Closest Social Security Office:*
*Suite 1, 2414 Northgate Drive Salisbury, MD 21801*

**Social Security Instructions:**
*You must check in on your MY INTRAX Account the day you arrive in the United States. Please wait 7 days, after checking in with Intrax, before you apply for your social security card.*

*Your employer may be able to assist you with transportation to the Social Security office.*

## Area Information

**Area Information:**
*Ocean City is an extremely busy summer tourist destination. Water sports and activities surrounding the beach are big draws to the area, as is the beautiful weather.*

*The bustling boardwalk has amusement rides for the whole family, mini-golf, arcades and games. There are also numerous restaurants, bars and areas to shop while in town.*

*Websites: http://www.oceancity.org/*

*Climate: The average temperature in the summer months are 80-85 degrees F.*

*Nearest Major Cites:*

*Virginia Beach, VA - 1 1/2 hours away*
*Washington DC: 2 1/2 hours away Philadelphia, PA: 3.25 hours away Baltimore, MD: 3 hours away*

*What to Wear:*

*This is a casual beach destination for tourists. People wear shorts, sandals, sun dresses, short sleeve shirts and cover ups to protect from the sun and windy evenings.*

**Cultural Opportunities:**
*There are ten miles of beach to enjoy all sorts of water sports. These include:*

*jet skiing*
*surfing*
*skim boarding*
*snorkeling*
*swimming*
*parasailing*
*Shopping*
*museums*

*Ocean City also has a very strong Community Program for the international participants with monthly dinner, events and parties.*

**Website:** *https://www.harrisongrouphotels.com/properties/...*

**Additional Website Info:**

**Accomodation Option: Holiday Inn Hotel & Suites Employee Housing**

**Company Arranged:** *Yes*

**Company Recommended:** *Yes*

**Description:**
*Participants are expected to live in the housing provided.*

*Participants who quit their jobs, are terminated, move out of housing early, or cause damage to the housing will not be eligible for a refund of the housing deposit.*
*You will be expected to keep your housing clean, get along with your roommates, treat your housing with respect and abide by the set rules!*

*Weekly average price varies from $180 to $210 per week with 14 weeks, as a minimum length of stay. If a participant's program length is only 12-13 weeks, he still must pay for 14 weeks. If the participant's program is 17 weeks, will pay 17 weeks. Price is different as the conditions may be different from 2 to 6 per bedroom, with laundry in the house or not etc. Houses are fully equipped and furnished.*

**Estimated Weekly Cost:** *USD 210.00*

**Additional Weekly Cost:**

**Additional Cost Description:**
*PARTICIPANTS will be REQUIRED to pay a $500 Housing deposit prior to arrival. Payment can be done using a secured link that you will receive after you are added into the landlords WTUSAHOUSING.com (the housing management system). You can pay the deposit with credit card or debit card. Landlord can also accept ZELLE payments upon request for returning participants.*

*HOUSING DEPOSIT: $500 ($350 of the deposit is refundable at the end of the program)*

*PARTICIPANTS agree to deposit with LANDLORD the sum of $500 as a Housing Deposit to reserve the housing. Of this amount, $75 will be non-refundable as an administrative fee, which covers assistance provided throughout the lease term for any damages or issues that may arise. IF your unit includes a washer and dryer, an additional $75 will be withheld from the Housing deposit. THE REMAINING $350 OF THE HOUSING DEPOSIT WILL BE REFUNDED AT THE END OF YOUR PROGRAM provided you do not break your lease and move out of housing early and do not cause damage to the housing until.*

*Utilities, including Wi-Fi, trash collection, water, sewer charges, and electricity, are covered by the LANDLORD.Electricity charges are covered ONLY IF PARTICIPANTS use the thermostat responsibly: doors and windows must remain closed while the air conditioning is operating, and the thermostat must not be set lower than 72°F.*

*Within sixty (60) days after the termination of this lease, after all PARTICIPANTS have vacated the rented unit, and upon receipt of PARTICIPANTS written notice providing U.S. bank account ACH wire instructions (including beneficiary bank paper & electronic routing number) LANDLORD will either return the $ 350 security deposit to PARTICIPANT or provide a written statement specifying reasons for withholding any portion of the deposit. The security deposit refund can only be processed to a valid U.S. bank account. LANDLORD may withhold amounts from the security deposit as reasonably necessary to: (a) Remedy PARTICIPANT 'S default in payment of rent or other amounts due under this lease, and (b) Restore the premises to their original condition at the commencement of residency, excluding ordinary wear and tear (note: nail holes are not considered normal wear and tear). If the security deposit is insufficient to cover these purposes, PARTICIPANT shall be liable for any remaining balance. All PARTICIPANTS are jointly responsible for damages caused by any one occupant.*

**Commute Options:** *Walking; Bicycle; Bus*

**Commute Cost:**

**Company Provides Transportation:** *No*

**Estimated Distance to Company:**
*Will depend on housing assigned. Housing will be within walking/biking distance of the work location or participants will use the public*

*transit bus.*

**Gender Restrictions:** *None*