Position Details

Overview

Position Title: *21 Broad-Housekeeper (Early)-Sum27*

Position Code: *PC1649472*

Host Company Name: *21 Broad*

Host Company Description: *Hotel management company*

City: *Nantucket*

State: *MA*

Gender Preference:

English Level: *Native/Fluent*

Minimum Age: *18*

Earliest Start Date: *5/15/2027*

Earliest End Date: *9/7/2027*

Latest Start Date: *6/1/2027*

Latest End Date: *9/20/2027*

Position Details

Average Hours/Week: *32*

Typical Schedule: *Role includes PM shifts, and in some cases may be primarily PM*

Additional Hours Details:

Position Description:

The Housekeeper plays an essential role in creating an exceptional guest experience by maintaining the highest standards of cleanliness, comfort, and presentation throughout the hotel. This position requires attention to detail, efficiency, and pride in delivering a refined and welcoming environment that reflects the standards of a luxury boutique hotel.

Key Responsibilities

Guest Room & Public Area Care

- *Clean and prepare guest rooms according to luxury hotel standards, including beds, bathrooms, floors, and furnishings*
- *Ensure all rooms are immaculately presented, well-stocked, and guest-ready*
- *Maintain cleanliness and presentation of public spaces, corridors, and service areas as assigned*
- *Identify and report maintenance issues or safety concerns promptly*

Service & Quality Standards

- *Uphold the hotel's cleanliness, hygiene, and presentation standards at all times*
- *Handle guest requests and interactions with courtesy, discretion, and professionalism*
- *Respect guest privacy and confidentiality while working in occupied rooms*
- *Follow all health, safety, and sanitation guidelines*

Operational Responsibilities

- *Use cleaning products, equipment, and supplies safely and efficiently*
- *Maintain housekeeping carts, storage areas, and laundry rooms in clean, organized condition*
- *Report lost and found items according to hotel procedures*
- *Work collaboratively with front desk and maintenance teams to ensure seamless operations*

Qualifications & Skills

- *Previous housekeeping experience, preferably in a luxury or boutique hotel environment*
- *Strong attention to detail and commitment to high-quality standards*
- *Ability to work efficiently in a fast-paced environment*
- *Dependable, punctual, and able to work independently*
- *Physical ability to stand, walk, bend, and lift as required*
- *Flexibility to work weekends, holidays, and varied shifts*

Preferred Attributes

- *Pride in workmanship and a passion for hospitality*
- *Professional appearance and positive attitude*
- *Ability to anticipate guest needs and maintain a guest-focused mindset*
- *Team-oriented with strong communication skills*
- *Any second job must be approved by Intrax and NOT conflict with evening availability*

Required Duties:

Skills Required: *Outgoing, social, and confident in guest-facing interactions*

Reliable and strong work ethic

Supplies Required:

Supplies Cost:

Company Policies:

Interview Required?: *Yes*

Additional Information:

Training Dates:

Different Training Period Wage:

Physical Demands:
Must be able to stand for long periods of time; Must be able to work with cleaning and sanitation products; Performing duties which require bending, reaching, and/or lifting

Drug Testing Requirements:

Meals Included:

Transportation:

Host Placement - Related Costs:

Benefits Provided by Host:

Pay Rate: *USD 18.50*

Pay Frequency: *Weekly*

Pay Notes:

Overtime Available? *No*

Overtime Rate:

Days Before Start of Work: *0*

Tipped Position? *No*

Accepts Couples? *No*

Accepts Groups? *No*

Second Job Allowed? *Yes*

Company Provided Housing? *Yes*

Arrival Information

Recommended Airport: *Logan International, Boston, MA*

Nearest Bus Station:
Public transportation is available throughout the island by the Wave bus lines: http://www.nrtawave.com/routes/airport.php

Nearest Train Station: *This is not the recommended mode of transportation.*

Transportation to Company:

Reporting Instructions:
Please enter your arrival information in MyIntrax at least 2 weeks prior to your state date, so your employer knows when to expect you.

Travel Instructions:
From the Lower level at Logan Airport, take the Plymouth Brockton Busline from Hyannis, MA. (http://www.p-b.com/)
From Logan Airport take the Plymouth Brockton Busline from Boston to Hyannis Transportation Center – 215 Iyannough Road.
Please visit www.p-b.com to purchase your ticket.

From the Hyannis Transportation Center you can get a taxi or walk, the distance is 0.7 miles to the Steamship Authority Terminal, 69 South St, Hyannis. For information on ferries, please visit http://www.steamshipauthority.com. Phone: 508-693-0125.
Once in Nantucket, walk or taxi/uber to Nantucket Inn.

Nearest Social Security Office: *Nearest Social Security Administration Office:*
100 Independence Drive
Hyannis MA 02601
866-467-0440
Hours: Monday, Tuesday, Thursday, Friday 9-4, Wednesday 9-12

Social Security Instructions: *You MUST check in on your MY INTRAX account the day you arrive in the United States.*

Please wait at least 7 days after checking in with Intrax before you apply for a Social Security card.

If you apply for Social Security too soon after checking in with Intrax your application may be denied

Area Information

Area Information:
Nantucket Island is located 30 miles south of Cape Cod in the Atlantic Ocean. Nantucket is considered a National Historic Landmark District and the "finest surviving architectural and environmental example of a late 18th- and early 19th-century New England seaport town."

When Europeans first began settling on Cape Cod in the 1600s, Nantucket became a refuge for Native Americans, as the island had not yet been settled by Europeans. After English settlement, Nantucket became the center of the whaling industry until 1850. Because of its isolation from the mainland, many of Nantucket's older, historic buildings remain intact. The island became a major tourist attraction for wealthy people in the Northeastern United States.

Climate: Nantucket's climate is in between a humid continental climate and an oceanic climate. The weather is greatly influenced by the Atlantic Ocean, which creates a cooler summer than mainland Massachusetts. Summers can be cloudy and windy, so dress accordingly. Summer average temperatures are around 22 degrees Celsius (72 Degrees Fahrenheit).

Nearest Major Cities:
Boston: 2 hours away
Providence, Rhode Island: 2 hours away
New York City: 6.5 hours away

Cultural Opportunities:
Nantucket in the summertime is an idyllic place to be: sandy beaches, tall lighthouses, quaint strolls through town, sailing races, and much more.

Be sure to visit:
The Whaling Museum
Madaket Beach
Go on a bike tour
Cisco Brewery
Kayaking and canoeing tours
Downtown shopping

Nantucket is also home to several summer festivals.

Website: *https://www.21broadhotel.com/*

Additional Website Info:

Accomodation Option: 21 Broad Street Employee Housing

Company Arranged: *Yes*

Company Recommended: *Yes*

Description: *•Dormitory-style, located directly at the hotel*
•4 people per room
•1 bathroom per 6 residents
•24-hour shared kitchen
•On-site laundry room
•All utilities included (heat, water, electricity, internet)
•Bedding provided

Housing is in downtown Nantucket, walkable to stores, beaches, and transportation and will be shared with Americans.

Weekly rent is $75.

Estimated Weekly Cost: *USD 75.00*

Additional Weekly Cost:

Additional Cost Description:

Commute Options: *Walking; Bicycle*

Commute Cost:

Company Provides Transportation: *Yes*

Estimated Distance to Company: *On site*

Gender Restrictions: *None*