

# Position Details

## Overview

**Position Title:** *Papa Johns (240 First Street, Niagara Falls, NY)-Front of House-Sum27*

**Position Code:** *PC1687997*

**Host Company Name:** *Papa Johns (240 First Street, Niagara Falls, NY)*

**Host Company Description:**

**City:** *Niagara Falls*

**State:** *NY*

**Gender Preference:** *No Preference*

**English Level:** *Intermediate*

**Minimum Age:** *18*

**Earliest Start Date:** *6/1/2027*

**Earliest End Date:** *9/15/2027*

**Latest Start Date:** *7/1/2027*

**Latest End Date:** *10/31/2027*

## Position Details

**Average Hours/Week:** *32*

### Typical Schedule:

*It may not be possible to have a set schedule every week. Friends travelling together cannot be guaranteed the same shifts.*

*Working weekends and holidays is expected.*

### Additional Hours Details:

*You will average 32 hours a week over the course of your program. Some weeks may be more and some weeks may be less depending on business needs. By the end of your program, you will average 32 hours per week.*

### Position Description:

*As part of the Food and Beverage team at this fast food chain, you will be assigned to a variety of duties and may work at different positions throughout your shift. Participants may be cross-trained to have a variety of assignments.*

*This position is not suitable for those with allergies to chemicals and cleaning supplies, or allergies to work in a both hot and cold environment.*

**Job Summary:** *To serve each guest courteously, quickly and efficiently while adhering to the procedures in the Service Section of the Church's Operating Standards Manual (the "OSM"). Accomplishes tasks in a timely and orderly manner.*

**Key Duties/Responsibilities:**

- Greets all customers with a sincere smile, making them feel welcome through positive, pleasant, and enthusiastic attitude.
- Takes and fills the customer's order within company mandated service time.
- Suggestive up sell of products as directed by management.
- Collects money and delivers order to customer.
- Immediately attends to any customer service problem or complaint. Notifies manager as needed.
- Verifies opening reading and bank. Is accountable and responsible for all cash issued and received at their register during their shift and all guest checks used. Counts down drawer at end of shift to ensure accuracy.
- Immediately notifies Manager in Charge of any deletions, over-rings or equipment problems.
- Ensures that all product holding times are strictly observed.
- Ensures products on the counter or in the display case are properly rotated and attractively displayed.
- Keeps display case interior and exterior clean at all times.
- Stocks the service area with a sufficient supply of napkins, cups, lids, etc. Maintains an adequate supply of iced tea.
- Performs all other duties as assigned.

**Position Qualifications/Functional Skills:**

- Knowledge of all restaurant policies, practices and operational and human resources procedures
- Excellent interpersonal skills and the ability to interact professionally with individuals at all levels, both internally and externally.
- Must be able to succeed in a fast-paced work environment.
- Must be able to receive money and accurately count back change.
- Practices adequate security measures in cash handling, making frequent cash drops and maintaining a minimum amount of cash in the drawer.
- Basic computer skills.
- Report to work timely for each scheduled shift.

\*\*\*An additional restaurant will be opening by the same owner across the street from Church's Chicken in April 2026. Half of the students that accept this role at Church's Chicken will be assigned to the new establishment which is a Food Hub. Food Hub is a combination of Cinnabon, Auntie Anne's Pretzels, Subway and Carvel. New offers will be sent to students who will be assigned to Food Hub for Summer 2026. The position should be very similar to this one, if not the same.\*\*\*

**SECOND JOBS**

It is possible for participants to obtain a second job, but the second job must not interfere with the schedule for your primary job.

Intrax participants are not permitted to work a second job without first receiving approval from Intrax.

**Required Duties:****Skills Required:**

Ability to work on your feet, for your entire shift, is a must. Excellent organizational and multi-tasking skills will be needed. This position requires being able to work in a very fast paced environment. Outstanding guest services skills required.

**Supplies Required:** Shoes must be closed heel and closed toe. Sandals and flip-flops are not permitted.

**Supplies Cost:****Company Policies:**

**Interview Required?:** Yes

**Additional Information:****Training Dates:****Different Training Period Wage:****Physical Demands:**

Must be able to stand for long periods of time; Must be able to work with cleaning and sanitation products; Performing duties which

*require bending, reaching, and/or lifting; Lifting & transporting up to 25/30/50/100 pounds*

**Drug Testing Requirements:****Meals Included:****Transportation:****Host Placement - Related Costs:****Benefits Provided by Host:**

**Pay Rate:** USD 16.00

**Pay Frequency:** Weekly

**Pay Notes:** No overtime is guaranteed

**Overtime Available?** Yes

**Overtime Rate:**

**Days Before Start of Work:** 0

**Tipped Position?** No

**Accepts Couples?** No

**Accepts Groups?** No

**Second Job Allowed?** Yes

**Company Provided Housing?** Yes

**Arrival Information**

**Recommended Airport:** Buffalo Niagara International Airport (Buffalo, NY)

**Nearest Bus Station:** Niagara Falls, NY

**Nearest Train Station:** Buffalo, NY

**Transportation to Company:** Once you arrive in Niagara Falls you will be able to walk to work from your housing or take the bus.

**Reporting Instructions:**

You must update your MY INTRAX account with your visa approval information and flight information at least 3 week prior to arrival.

Please report to the housing you have arranged upon arrival. After reporting to your housing please report to your employer Monday through Friday between 9:00 AM and 5:00 pm.

**Travel Instructions:**

From the Buffalo Airport arrival level, Take Metro Bus to Downtown Buffalo:

#204 Airport-Downtown Express service (\$2.50) or

#24 Genesee Regular Service(\$2)

At the Metro Transportation Center in Buffalo, take bus #60 or #40 to Downtown Niagara Falls USA. Schedule:

<http://metro.nfta.com/Routes/Schedules.aspx>

**Nearest Social Security Office:** SOCIAL SECURITY 6540 NIAGARA FALLS BVD NIAGARA FALLS, NY 14304

**Social Security Instructions:**

Please check in on your My Intrax account the day you arrive in the United States.. Please wait at least 5 days after you have completed your check-in with Intrax before applying for a social security card.

## Area Information

### Area Information:

The City of Niagara Falls borders a World Famous park (Niagara Falls State Park) affording a close-up view of the American, Horseshoe and Bridal Veil Falls.

The city has a number of properties on the National Register of Historic Places and the falls themselves are of the most famous, and most visited, tourist attractions in the World.

Climate: In the spring the temperatures can be a bit cool and it is possible to have snow, at times, into the month of May. In the summer, the daily high temperatures in June July and August range from 25° to 21° degrees Celsius. Weather is generally bright and sunny.

Nearest Major Cities: Buffalo, NY

### Cultural Opportunities:

Visit Niagara Falls, shopping, nightlife, sporting events, performing arts, and much more.

There's more to do than just visit the falls. This city has great nightlife, Museums and activities to keep you entertained that it won't be possible you to get bored.

You are also within walking distance of the country of Canada. Be sure to check out how to apply for a Canadian Visa so that you can visit the Canadian side of the Falls. Some Canadian visitor visas can be issued the same day.

VERY IMPORTANT: You cannot travel to the Canadian Side of Niagara Falls without first obtaining the proper travel documents from Intrax.

Website: <https://locations.churchs.com/ny/niagara-falls/...>

### Additional Website Info:

## Accommodation Option: Old Falls Food Hub Housing

### Address:

711 Pine Avenue  
Niagara Falls NY  
14303 - United States

### Type:

Company Arranged: Yes

Company Recommended: Yes

### Description:

Two housing accommodations provided by the host company that are fully furnished housing (Beds, kitchen appliances, etc.)

Wifi and other utilities included  
2-4 participants per room

### Addresses:

711 Pine Avenue, Niagara Falls  
487 26th Street, Niagara Falls

Estimated Weekly Cost: USD 125.00

Additional Weekly Cost:

**Additional Cost Description:** *\$200 deposit due upon arrival*

*Utilities included*

**Commute Options:** *Walking; Bicycle; Bus*

**Commute Cost:** *USD 0.00*

**Company Provides Transportation:** *No*

**Estimated Distance to Company:**

**Gender Restrictions:** *None*

**Features:**

**Features Description:**

**Additional Information:**